

INTERNATIONAL CALL TO HOLD THE ROLE OF PROJECT MANAGER AT FONDAZIONI BAMBINI E AUTISMO ONLUS IN PORDENONE - ITALY

ART.1 Since 1998 Fondazione Bambini e Autismo ONLUS is a non-profit organization recognized by the Department of Health. Fondazione Bambini e Autismo ONLUS deals with people with Autism Spectrum Disorders and their families by a global care. With this call Fondazione Bambini e Autismo ONLUS intends to select a figure of Project Manager.

ART.2 Can submit the application those who have held a managerial role in health organizations and with a social vocation, or who have a degree related to the role and who have gained experience in non-profit organizations over the years. It may be of interest, but not preferential, the knowledge of Autism Spectrum Disorders and having previously worked for Italian or international organizations dealing with such disorders.

ART.3 According to the organization chart of Fondazione Bambini e Autismo ONLUS, the Project Manager deals with the production and the management of the projects that the organization develops to follow to its statutory purposes. He/She has the task of achieving the **goals** of the projects in which Fondazione Bambini e Autismo ONLUS is involved, managing, planning and monitoring the activities daily. Making use of the collaboration of the Department Managers, he/she must make sure that the projects are carried out in compliance with the times, methods, quality and costs established. Fondazione Bambini e Autismo ONLUS has an evidence-based approach to the subject it deals with, so the projects it pursues also have this approach. These projects are mostly innovative and have as their ultimate aim the improvement of the quality of life of people with autism and their families, through their social integration. For this, through its projects, the organization also pursues a training activity to promote awareness of the disorder with the aim of creating in public opinion a different mentality **towards people with ASD** compared to past. For the role and functions he/she holds, the Project Manager constantly discusses with the Chairman, the General Manager, the Scientific Director and the Medical Director. He/she will also have to focus on human resource management.

ART. 4 To participate it is necessary to submit the application (see form) **attaching** the curriculum, if there are any publications and a copy of present identity card. Applications must be sent by mail within 12.00 of 31 October 2020 to presidenza@bambinieautismo.org or by PEC to fondazionebambinieautismo.org or by post to Fondazione Bambini e Autismo ONLUS, via Vespucci 4, 33170 Pordenone – Italy.

ART.5 Applications will be evaluated by a commission formed by Chairman, General Manager and Medical Director. Those who, in the final opinion of the commission, have characteristics suitable for the role, will be contacted for a meeting. At the end of the

interview phase, the commission will communicate to all the participants the outcome of the interview and the resulting list. Through the scrolling of the same, the various candidates will be contacted for the contractual proposal.

ART.6 The processing of personal data will take place with manual, telematic and IT tools, so that to guarantee security and confidentiality, in full compliance with European Regulation 2016/679.

The data will not be subject to disclosure and may be communicated exclusively to subjects to whom such communication must be made in fulfillment of an obligation established by law, by a regulation or by community legislation, as well as to those subjects to whom the communication must be made in order to carry out the **business** relationship provided for in the announcement (Article 5).

ART.7 For further information please contact the following email address segreteria@bambinieautismo.org

Pordenone 14/09/2020

Chairman

Bambini e Autismo ONLUS
Cav. Dr. Cinzia Raffin



ENCLOSURE

APPLICATION FORM FOR PARTECIPATION IN THE INTERNATIONAL CALL FOR PROJECT MANAGER POSITION AT FONDAZIONE BAMBINI E AUTISMO ONLUS.

Applications can be sent, duly signed and scanned, by mail to presidenza@bambinieautismo.org or by PEC to fondazionebambinieautismo.org or by post to Fondazione Bambini e Autismo ONLUS, Via Vespucci 4, 33170 Pordenone. It must be written in the subject of the mail or on the envelope: Participation in the call to hold the role of Project Manager at Fondazione Bambini e Autismo ONLUS.

The undersigned bornthe... fiscal code...resident at .. province
....street/square....n..... tel.....living in

(only if different from the residence)....mobile....mail address.....asks to participate in the international call to hold the role of Project Manager at Fondazione Bambini e Autismo ONLUS. To this end the undersigned attaches his own CV and possible references.

The undersigned also declares, pursuant to the D.Lgs 445/2000, under his own responsibility and conscious that the release of false or incomplete declarations is a criminal offense, that the information contained in the CV is true. The undersigned consents to the use of personal data according to European regulation UE 2016/679 yes no moreover gives the consent to Fondazione Bambini e Autismo's request for professional references to the organizations he/she has worked for. yes no

Place, date and signature